

**SOROPTIMIST INTERNATIONAL OF THE AMERICAS**

1709 Spruce Street  
Philadelphia, PA 19103-6103, USA  
(215) 893-9000 • Fax (215) 893-5200

**APPLICATION FOR CHANGE OF NAME OF A SOROPTIMIST CLUB (Form 204)**

When selecting a club name, please keep in mind that as part of an international organization, it is important to define the communities we serve on local, regional and global levels. Each club name should be “geographically” descriptive and identifiable throughout the entire SI family. Recruitment and public awareness efforts are greatly enhanced by choosing a name that facilitates high visibility and recognition in the community.

**Instructions:** After approval by headquarters, a copy of this form will be sent back to the club and to the region governor. The original will be kept on file in SIA’s permanent club records. **IMPORTANT!** If a club is incorporated, temporary approval will be given by headquarters until the change of name is reported to the proper state and local authorities using the required forms and a copy of the club’s amended articles of incorporation is received at headquarters (US clubs only). When these documents are received, final approval will be given and the change will be officially recorded.

Reason for Name Change:

Soroptimist International of \_\_\_\_\_

Club # \_\_\_\_\_ in \_\_\_\_\_ Region,

voted on \_\_\_\_\_ to change its name to:

**Soroptimist International of \_\_\_\_\_**

and requests approval and recording.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Club President

\_\_\_\_\_  
Club Secretary

**APPROVAL**

This certifies that SIA has approved changing the name as indicated above. For incorporated clubs, this approval is temporary until headquarters receives a copy of the name change approval from the state and a revised copy of the club’s articles of incorporation at which time the name change will be recorded in our permanent records.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
SIA Executive Director