

SOROPTIMIST INTERNATIONAL OF THE AMERICAS
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DISBANDING A SOROPTIMIST CLUB (Form 202)

Instructions to disbanding club: Once completed, return this form to headquarters and a copy will be provided to the region governor. Collect and dispose of Soroptimist items such as club banner, member pins or other emblematic items (or send to headquarters). Once disbanded, neither a club nor its members are entitled to the use of the Soroptimist name or registered marks.

Federation Procedures, J. Disband Procedure reads:

1. *The Region Governor, in conjunction with the region membership chair, shall supervise the disbanding of a club and shall ensure that:*
 - a. *The club's governing body pays, or makes provisions for payment of all the liabilities of the club and disposes of all the assets of the club to SIA or to such other organization or organizations that are organized and operated exclusively for charitable, scientific, literary, or educational purposes, which at the time qualify (or would qualify) as a tax exempt organization under Section 501(c)(3) of the IRS Code of the United States of America.*
 - b. *No surplus funds are used for the private benefit of any person.*
 - c. *Form 202 - Disbanding a Soroptimist Club – is completed and sent to headquarters within 30 days of official disband date.*

Soroptimist International of _____ Club # _____

Region _____ has disbanded on: _____

A. Reason for disband:

_____ failure to meet financial obligations

_____ low membership

_____ other: _____

B. Disposition of charter, membership pins, banner, etc.:

C. Disposition of club funds: *(Provide complete information including entities to which funds are disbursed and the amounts.)*

Club Representative: _____ Date _____

FOR HEADQUARTERS USE ONLY:

Region Governor Signature _____ Date _____

Executive Director Signature _____ Date _____

EIN # *(US clubs only)*: _____